

**Colorado Chautauqua Association  
BOARD OF DIRECTORS MEETING  
Rocky Mountain Climbers Club**

**September 23, 2024  
Meeting Minutes**

**Directors Present:** Peter Spear, Trudy Turvey, Amanda Prentiss (joined via Zoom), Sandra Weeks, Scott Simmons (joined via Zoom), Sara Matthews (joined via Zoom), Sophia Rickard, Allen Jones, Pat Shanks (joined via Zoom), and Tara Winer.

**Directors Absent:** None

**Staff Present:** Shelly Benford, Jason Hill (joined via Zoom), Gabriela Gonzalez, Marah Bradley, Dan Summers, Brad Weber

**I. CALL TO ORDER; DETERMINATION OF QUORUM**

Chair Spear called the meeting to order at 5:31pm and determined that a quorum was present for the conduct of business.

**II. CONFLICT OF INTEREST**

No board members acknowledged a conflict.

**III. PUBLIC PARTICIPATION**

Catherine Long Gates thanked staff for their good work

**IV. CONSENT AGENDA**

At 5:34pm, Mr. Shanks moved (Ms. Turvey seconded) to approve the consent agenda, which included the minutes of the July 22, 2024, regular board meeting and the updated committee charters for the Preservation, Sustainability & Resilience Committee and the Design Review Committee. The motion passed (10-0-0).

**V. MATTERS FROM BOARD MEMBERS**

**VI. ITEMS FOR INFORMATION, DISCUSSION AND ACTION**

At 6:08pm, Ms. Prentiss moved (Mr. Jones seconded) to approve the 2025 Budget Assumptions Memo. The motion passed (10-0-0).

At 6:10pm, Mr. Jones moved (Ms. Weeks seconded) to cancel the upcoming October 28, 2024 regular board meeting unless matters come up before the November meeting that need to be addressed. The motion passed (10-0-0).

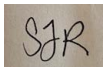
**VII. EXECUTIVE SESSION**

At 6:10pm, Ms. Turvey moved (Ms. Winer seconded) to move into Executive Session. The motion passed (10-0-0). All members of the public and staff left the meeting, except Ms. Benford.

At 6:41pm, Ms. Turvey moved (Mr. Shanks seconded) to move out of Executive Session. The motion passed (10-0-0).

**VIII. ADJOURN**

At 6:41pm, Ms. Turvey moved (Mr. Jones seconded) to adjourn the meeting. The motion passed (10-0-0).



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Sophia Rickard  
Secretary, CCA Board of Directors