

**Colorado Chautauqua Association
BOARD OF DIRECTORS MEETING
Rocky Mountain Climbers Club**

September 18, 2023
Meeting Minutes

Directors Present: Star Waring, Trudy Turvey, Frank Bruno, Peter Spear, Amanda Prentiss (joined via Zoom), Tara Winer (joined in person initially and via Zoom thereafter), Sandra Weeks, Pat Shanks (joined via Zoom), Polly Fields, Scott Simmons, and Sophia Rickard.

Directors Absent: Sara Matthews

Staff Present: Shelly Benford, Jason Hill, Gabriela Gonzalez, Liza Purvis, Marah Bradley, Dan Summers

I. CALL TO ORDER; DETERMINATION OF QUORUM

Chair Spear called the meeting to order at 5:30pm and determined that a quorum was present for the conduct of business.

II. PUBLIC PARTICIPATION

III. CONFLICT OF INTEREST

No board members acknowledged a conflict.

IV. CONSENT AGENDA

At 5:45pm, Mr. Bruno moved (Ms. Turvey seconded) to approve the consent agenda, including the minutes of the April 24, 2023 regular board meeting, minutes of the May 22, 2023 special board meeting, minutes of the June 22, 2023 special board meeting, minutes of the July 24, 2023 regular board meeting, the revised bylaw and policy language, the charter for the Buildings & Grounds Committee, the charter for the Sustainability & Resilience Committee, and the change to bank signatories.

At 5:47pm, Mr. Simmons moved (Ms. Turvey seconded) to remove the bylaw revisions related to the cottager appointee deadline to the Action Items section of the agenda. The motion passed (10-0-0).

The motion on the floor to approve the consent agenda was amended to approve all items except the bylaw revisions related to the cottager appointee deadline. Both Mr. Bruno and Ms. Turvey accepted the amendment. The motion passed (10-0-0).

Ms. Winer left the meeting at 5:49pm.

V. MATTERS FROM BOARD MEMBERS

At 5:53pm, Ms. Turvey moved (Ms. Waring seconded) to approve the 2024 Budget Assumptions. The motion passed (9-0-0).

Ms. Winer joined the meeting via Zoom at 5:58pm.

Ms. Prentiss joined the meeting via Zoom at 6:01pm.

VI. ITEMS FOR INFORMATION, DISCUSSION AND ACTION

At 6:12pm, the Board agreed to postpone the decision to approve the bylaw revisions related to the cottager appointee deadline to a later date in order to give additional time to discuss with CCA's lawyer the change proposed by Mr. Simmons to extend the deadline for notifying the CCA board of any newly appointed CCC representative until after August 1.

At 6:27pm, Mr. Bruno left the meeting.

At 6:29pm, Ms. Turvey moved (Ms. Rickard seconded) to approve an 8-meeting board meeting schedule for the 2023-2024 year, with all meetings scheduled to be in-person, with a remote option available for those who are unable to meet in person. The motion passed (10-0-0).

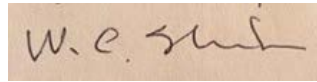
VII. EXECUTIVE SESSION

At 6:31pm, Ms. Waring moved (Mr. Simmons seconded) to move into Executive Session. The motion passed (8-0-0). Two board members were absent from the room at the time and did not vote. All members of the public and staff left the meeting, except Ms. Benford.

At 7:03pm, the Board moved out of Executive Session.

VIII. ADJOURN

At 7:04pm, the meeting was adjourned.

A rectangular area containing a handwritten signature in dark ink on a light-colored background. The signature appears to read "W. E. Shanks".

Pat Shanks
Secretary, CCA Board of Directors