



Colorado Chautauqua Association BOARD OF DIRECTORS MEETING

September 14, 2020

Meeting Minutes

Directors Present: Nan Anderson, Star Waring, Frank Bruno, Dan Corson, Linda Arroyo-Holmstrom, Bill Briggs (joined at 6:03pm), Shun-Luoi Fong (joined at 6:09pm), Bruce Neumann, Margaret Ryder, Mary Young, Alice Trembour, Brett Shelton, Peter Spear, Polly Fields, Trudy Turvey

Directors Absent: None

Staff Present: Shelly Benford, Sue Perkins, Jason Hill, Wanona Tara, Jeff Medanich, Debbie Stewart, Liza Purvis, Marah Bradley

Guests: Tim Reynolds, Bryan Cave Leighton Paisner LLP (joined at 6:37pm)

I. CALL TO ORDER; DETERMINATION OF QUORUM

Chair Anderson called the meeting to order at 6:00pm and determined that a quorum was present for the conduct of business.

II. PUBLIC PARTICIPATION

None of the visitors present chose to speak.

III. CONSENT AGENDA

At 6:01pm, Ms. Waring moved (Mr. Bruno seconded) to accept the consent agenda (including minutes of the July 20, 2020 regular board meeting; minutes of the August 18, 2020 special board meeting; minutes of the August 31, 2020 special board meeting; and the 2021 schedule of board meetings). The motion passed (13-0-0).

Mr. Briggs joined the meeting at 6:03pm

Mr. Fong joined the meeting at 6:09pm

IV. MATTERS FROM BOARD MEMBERS

A. Chair Report

Chair Anderson welcomed the new board members - Polly Fields, Brett Shelton, Peter Spear, and Trudy Turvey - and gave them all a chance to introduce themselves.

B. Governance:

Ms. Waring gave a brief overview of the Governance Committee.

C. Finance:

Mr. Bruno gave a brief overview of the Finance Committee.

D. Building and Grounds:

Mr. Corson gave a brief overview of the Buildings and Grounds Committee.

E. Sustainability:

Mr. Briggs gave a brief overview of the Sustainability Committee and its role as part of the Sustainability and Resilience (S&R) Steering Committee. Ms. Fields requested the S&R reports and Mr. Medanich described the current fire mitigation plan.

F. Community Connections:

Ms. Arroyo Holmstrom gave a brief overview of the Community Connections Committee. Ms. Stewart gave an update on plans for WinterFEST.

V. MATTERS FROM STAFF

Staff Report

Ms. Benford & Mr. Hill provided an update on clean-up efforts related to the tree damage from the recent snowstorm. Ms. Young suggested documenting all powerline issues related to the tree damage to support the case for undergrounding powerlines. Ms. Benford and Ms. Perkins gave a brief update on the current financials, and Ms. Tara gave an update on the current outlook for lodging.

VI. ITEMS FOR INFORMATION, DISCUSSION AND ACTION

With the recommendation of Mr. Reynolds, the item titled 'INFORMATION: Procedure for Changing Rules and Regulations for Private Cottage Owners' was moved to Executive Session.

- a) INFORMATION: Board Committees 2020-2021
Mr. Neumann, Ms. Trembour, and Ms. Ryder expressed dissatisfaction with their board committee assignments. Ms. Anderson explained that committee assignments were based on the needs of the organization and that the assignments were made in accordance with policy.
- b) DISCUSSION: Board Policies - Review Schedule
The board agreed to schedule a study session in October to discuss revisions to the Board Committees and Responsibilities policy.
- c) ACTION: 2021 Budget Assumptions
Ms. Benford referred the board to the preliminary 2021 Budget Assumptions Memo in the board packet and asked board members to direct any questions to her. No action was taken on this item.

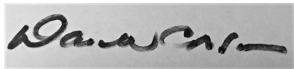
At 7:40pm, Ms. Waring moved (Mr. Bruno seconded) to move into Executive Session. The motion passed (15-0-0). All public and staff left the meeting except Ms. Benford and Mr. Reynolds.

VII. EXECUTIVE SESSION

At 8:26pm Mr. Bruno moved (Ms. Arroyo Holmstrom seconded) to leave Executive Session. The motion passed (15-0-0).

VIII. ADJOURN

At 8:27pm, Mr. Bruno moved (Ms. Young seconded) to adjourn the meeting. The motion passed (15-0-0).



Dan Corson
Secretary, CCA Board of Directors